#### CERTIFICATE OF SECRETARY

#### NEW JERSEY HOUSING & MORTGAGE FINANCE AGENCY

I, Marge Della Vecchia, Executive Director hereby certify that I am the Secretary of the New Jersey Housing and Mortgage Finance Agency, and as the Secretary, I certify that the attached copy of the proceedings of the Board Meeting of the New Jersey Housing and Mortgage Finance Agency is a true and correct copy of the minutes of the October 3, 2007 meeting of the Agency.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the New Jersey Housing and Mortgage Finance Agency this 3<sup>rd</sup> day of September 2007.

Marge M Della Vecchia, Secretary

New Jersey Housing and Mortgage Finance Agency



# MINUTES OF THE 307<sup>TH</sup> SPECIAL TELECONFERENCE BOARD MEETING OF THE NEW JERSEY HOUSING AND MORTGAGE FINANCE AGENCY

MEMBERS:

Charles Richman, Acting Commissioner, DCA

\* Susan Fischer, Deputy Attorney General (representing Anne Milgram, Attorney General)

\*\* Steve Petrecca, Assistant Manager, Office of the State Treasurer (representing Michellene Davis, Acting State Treasurer)

\*\*\* Kevin Martone, Assistant Commissioner, Division of Mental Health Services (representing Jennifer Velez, Commissioner, Department of Human Services)

Monsignor William Linder

Michael Steele

**OFFICIALS** 

PRESENT:

Marge Della Vecchia, Executive Director

Tracee Battis, Chief of Programs Eileen Hawes, Chief Financial Officer

Peter Kasabach, Chief of Policy and Community Development

Michael Floyd, Chief of Program Services

Lenore Rosner, Chief of Operations

Claudia Lovas, Director of Program Development

Harry Stevens, General Services Assistant

Carilyn Willis, Executive Secretary

**OTHERS** 

PRESENT:

Robert Shaughnessy, Deputy Attorney General Sonia Frontera, Governor Authorities Unit

Douglas Solomon, Genova Burns

- \* Letter of June 18, 2007 designating Susan Fischer to represent the Attorney General
- \*\* Letter of February 8, 2006 designating Steve Petrecca to represent the State Treasurer
- \*\*\* Letter of February 22, 2007 designating Kevin Martone, to represent Jennifer Velez, Commissioner, Department of Human Services

#### SUNSHINE ACT

"The New Jersey Housing and Mortgage Finance Agency gave notice of the time, place and date of this meeting by facsimile, regular mail and hand delivery on September 27, 2007 to the Secretary of State of New Jersey, The Star Ledger, The Times, and the Courier Post, and by posting the notice at the office of the Agency in Trenton, New Jersey. Pursuant to the New Jersey Open Public Meetings Act, a resolution must be passed by the New Jersey Housing and Mortgage Finance Agency in order to hold a session from which the public is excluded."

#### 1. OTHER BUSINESS

## <u>APPROVAL OF THE CWA 1032 PROFESSIONAL BARGAINING UNIT AGREEMENT – ITEM 1A.</u>

Michael Steele moved and Monsignor Linder seconded 1. Approval by the New Jersey Housing and Mortgage Finance (HMFA) Board to accept the CWA Local 1032 Professional Bargaining Unit Agreement, comprised of approved articles as attached to the Request for Action, and the Tentative Agreement Between the CWA Local 1032 Professional Bargaining Unit related to the Pending Articles 23,25,41 and 44, as attached to the Request for Action, as the basis of the contract between the CWA Local 1032 Professional Bargaining Unit and HMFA. 2. Authorization for the Executive Director, in consultation with the Attorney General's Office, to execute the Final CWA Local 1032 Professional Bargaining Unit Agreement that embodies the terms of the Local 1032 Professional Bargaining Agreement and the Tentative Local 1032 Professional Bargaining Agreement.

Chairman Richman asked if Articles 23, 25, 41 and 44 together with the approved articles will embody the full text. Lenore Rosner responded affirmatively.

Chairman Richman asked if the employees had approved the Agreement. Ms. Rosner responded that the employees ratified the Agreement on September 24<sup>th</sup>.

Aye-Charles Richman, Susan Fischer, Steve Petrecca, Kevin Martone, Monsignor Linder, Michael Steele Nay-None

#### OTHER BUSINESS

Executive Director acknowledged the work of Lenore Rosner, Les Lefkowitz, Eileen Hawes and the HMFA Chiefs in addition to Douglas Solomon of the law firm of Genova, Burns and Vernoia Attorneys at Law for their work in finalizing the Agreement.

Commissioner Richman also thanked staff and stated that in his opinion this is a fair Agreement.

#### 2. <u>APPROVAL OF MINUTES</u>

# <u>APPROVAL OF THE MINUTES OF THE AGENCY'S BOARD MEETING HELD OCTOBER 3, 2007 IN SUBSTANTIALLY FINAL FORM - ITEM 2A.</u>

Monsignor Linder moved and Kevin Martone seconded approval of the Minutes of the Agency's Board Meeting held October 3, 2007 in substantially final form.

Aye-Charles Richman, Susan Fischer, Steve Petrecca, Kevin Martone, Monsignor Linder, Michael Steele

Nay-None

Thomas Hunt phoned in at 1:14 p.m.

#### MOTION TO ADJOURN

Michael Steele moved and Monsignor Linder seconded a motion to adjourn at 1:15 p.m.

Aye-Charles Richman, Susan Fischer, Steve Petrecca, Kevin Martone, Monsignor Linder, Michael Steele

Nay-None



### State of New Jersey

OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY
PO Box 080
TRENTON NJ 08625-0080

JON S. CORZINE

Governor

STUART RABNER
Attorney General

June 18, 2007

Honorable Susan Bass Levin, Commissioner Department of Community Affairs New Jersey Housing and Mortgage Finance Agency P.O. Box 800 Trenton, NJ 08625-0800

Dear Commissioner Levin:

I hereby designate Robert Romano, Assistant Attorney General, to represent me in my absence at the meetings of the New Jersey Housing and Mortgage Finance Agency. In the event of AAG Romano's absence, Deputy Attorney General Susan Fischer is authorized to vote in my stead and to otherwise act on my behalf.

Very truly yours,

Stuart Rabner Attorney General

sav

c: Nina Wells, Secretary of State Robert Romano, Assistant Attorney General Susan Fischer, Deputy Attorney General





State of New Jersey OFFICE OF THE STATE TREASURER PO Box 002 TRENTON, NJ 08625-0002

S. CORZINE Gavernor

BRADLEY I. ABELOW Acting State Treasurer

February 8, 2006

Marge Della Vecchia, Executive Director NJ Housing and Mortgage Finance Agency 637 South Clinton Avenue PO Box 18550 Trenton, NJ 08650

Dear Ms. Della Vecchia:

I hereby designate Steve Petrecca, to act as my permanent designee at all meetings of the New Jersey Housing and Mortgage Finance Agency.

Sincercly,

Bradely I. Abelow Acting State Treasurer



### State of New Jersey

DEPARTMENT OF HUMAN SERVICES PO Box 700 Trenton, NJ 08625-0700

JON S. CORZINE Governor JENNIFER VELEZ
Acting Commissioner

February 22, 2007

Marge Della Vecchia
Executive Director
NJ Housing and Mortgage Finance Agency
637 South Clinton Street
Trenton, NJ 08650,2085

Dear Ms. Della Vershia:

Please be advised that Kevin Martone, Assistant Commissioner, Division of Mental Health Services, will be the Department's designee to all board meetings of the New Jersey Housing and Mortgage Finance Agency. Mr. Martone has full authority to represent and take action on matters related to the Department of Human Services. In Mr. Martone's absence, the designee will be Patti Holland, Assistant Director, Office of Housing and Community Development within the Division of Mental Health Services.

We appreciate the opportunity to participate in meetings of the HMFA Board and look forward to continuing to promote affordable housing needs for our citizens.

Sincerely,

Jernifer Velez

Acting Commissioner

JV:3:cg

c: Kevin Martone Patti Holland